

Great Lakes Region Fall Regional Council Meeting

Agenda for November 6, 2022 - 8:30am arrival

Virtual "Zoom" Meeting - 8:45am – 1:30pm

<https://us06web.zoom.us/j/83251364138?pwd=cnp1bVA0MXI4MWFpbkR2UVZmcGg5QT09>

Meeting ID: 832 5136 4138

Passcode: 264091

One tap mobile: +16694449171,,83251364138#,,,,*264091# US



Attendees	
Participants	All Regional Officers, CAs and DCs are expected to attend. Other club officers and sponsors are also welcome.
Agenda	
8:30	Arrival; Troubleshoot any technical difficulties
8:45	<p>Welcome</p> <ul style="list-style-type: none"> • Club/Center Attendance; Roll Call Introductions (Wendy Willford) <ul style="list-style-type: none"> ○ Cedar Ridge Riding Center – Carlyne Wheeler (voting) ○ Central MI PC – Amanda Butcher (voting) ○ Foxwood – Candy Tavormina (voting) & Amy Fidler ○ GRPC – Linda Cooper (voting) ○ Highland Hills – Kim Heaman (voting) ○ Huron Valley – Heather Galbraith (voting) ○ KVII – ○ Macatawa – Melissa Topp (voting) & Brenda Staat-Tomlinson ○ Metamora – Tammy Dring (voting), Mary Orlando, Monica Spears (GLR VRS) ○ Orchard Hill – Kerry McKinley (GLR RIC) & Alex Clay (GLR VRS) ○ Pierport – Ginger Wisseman (GLR Secretary) & Melynda Ziehm (GLR Treasurer) ○ Rose Lake – Megan Lavine (voting), & Melissa Strauss ○ Silver Snaffles – Julie Graber (voting), Abbie Shie, and Amy Koepke ○ Traverse Bay – Alysia Apley (GLR HMO), Jen Wolf (JLC Liaison voting), Stefanie Wolf ○ Unaffiliated – Lorri (GLR Board Tech Admin) • Robert's Rules of Order (Ginger Wisseman) • Voting Procedures (Ginger Wisseman)
9:00	<p>Approval of Fall 2022 RC Agenda Proposal to approve Fall 2022 RC Agenda as shared.</p> <ul style="list-style-type: none"> • Proposed by Ginger, Seconded by Brenda • No discussion • Approved <p>Approval of Spring 2022 RC Minutes Proposal to approve Spring 2022 Regional Council Minutes as shared.</p> <ul style="list-style-type: none"> • Proposed by Ginger, Seconded by Melynda • No discussion • Approved

Reports

Regional Officers' Reports

- **2022 RS Report – Wendy Willford**
 - See Wendy's power point for details.
 - Of note: Adult members must complete SafeSport & background check requirements or they will not be allowed to renew their membership for 2023.
 - Expect monthly 1 hour leadership calls to keep leaders informed and begin planning for the 2025 annual meeting, topics will be relevant to upcoming activities/events. Zoom invites will be sent out via email.
 - Need to fundraise this year. We need to build back up our reserve.

- **Treasurer's Report and 2022 BvA – Melynda Ziehm**
 - The slush in our banking account has been depleted and we will probably drop below our limit of \$20,000.
 - We are now part of Filer Credit Union and have closed the account with FifthThird to avoid fees.
 - Need to depreciate the Jump 4 Joy Show Jumping standards/poles over the next 5 years since they are considered assets.
 - Expecting a loss for 2022 of ~\$4,000. We are about \$1400 higher than our originally budgeted loss.
 - We have some outstanding regional dues.
 - We do not expect Dream Big to renew and will be writing any of their expenses off.
 - Begin using Amazon Smile and donate to the region at the same time. The region is now set up to be a beneficiary.
 - Melynda to offer training for upcoming new treasurers.
 - Kroger Card – fundraising can be set up to be sent to the Great Lakes Region.

- **2022 HMO Report – Alysia Apley**
 - Becky Smith was the chief for Eventing Rally, 1 day trailer rally and went pretty smoothly. Vet box and briefing was done the night before and recommend that happen again.
 - Presentation for AHMJ's in June.
 - Stefanie Infante was the chief for Mega Rally, very fair and safe. Would love to come back and has some ideas for our region. Albion was a great facility. Had the first checks and required equipment done the night before. First checks were an issue for many members so clubs should focus on this prior to rally season next year.
 - Big thank you to Alysia for her dedication to horse management these past three years.

- **2022 RIC Report – Kerry McKinley**
 - Orange Block:
 - Great reference tools on Kerry's report, please view those directly to make your job as a club/center leader easier.
 - Also includes references for hosting testings related specifically to our region.
 - Blue Block:
 - Review of the year, very difficult to find a national examiner available for April UL clinic.
 - Very beneficial to have a testing prep just prior to a national testing.
 - Revel Run was fantastic to work with, highly recommend we utilize them for future activities.

9:05

	<ul style="list-style-type: none"> ▪ November UL clinic will be partnered with a C-level testing. ▪ In general, UL clinics are for C1+ members but we also offer these opportunities for D3 members. ▪ National testing: <ul style="list-style-type: none"> • Jordan Riske – A Riding completed • Hannah Willford – C3 Riding completed ▪ Regional testing: continuing to have a C-level testing for the region to allow for ease of finding examiners and takes some of the pressure off clubs. ▪ Expecting to continue to do Zoom UL unmounted clinics. These are for all members/leaders/parents, and they are free for participants. <ul style="list-style-type: none"> • There was a request to record these sessions. So we are attempting to look at it, but this may require upping our zoom subscription. Amy Fidler would be happy to help with this. • We may be able to share power points from the UL clinics on our website. ▪ Standards and Certs – virtual in February – For every person, parent/member/leader. No fee to attend. ▪ Auditing UL clinics is also welcome – can be inspirational to do more for your club and the region. <ul style="list-style-type: none"> • 2022 RTC Report – Brenda Staat-Tomlinson <ul style="list-style-type: none"> ○ Earlier this year we redesigned the website to make it easier for leaders to coordinate testings, but this does not seem to be utilized fully. ○ Had 11 certification testings hosted, but only 5 were communicated as requested to Brenda. ○ We have 7 apprentices. We have several apprentices with only one testing under their belt. It has been a struggle to get them an additional test so they can become examiners within the region. Please continue to support this process through strong communication.
<p style="text-align: center;">10:00</p>	<p><u>Old Business</u></p> <p>2022 Activity Reports</p> <ul style="list-style-type: none"> • <u>Eventing Rally</u> – GLR EB with MHIIPC (Mary Orlando / Melynda Ziehm) <ul style="list-style-type: none"> ○ Mary Orlando: MHII hosted for hospitality. Very happy to keep the eventing rally on the calendar. ○ Melynda: The budget showed a \$500 loss and that was very close to the actual budget. We should always strive to match or improve on the budget. ○ Wendy: GLR supplies substantial volunteers as setup and jump judges. Tied in with another event held at the facility concurrently. ○ We did not need to pay for insurance and the facility allowed JLC to host a fundraiser. ○ Perpetual Trophy - Eventing Overall – MHII • <u>Mega Rally</u> – GLR EB with RLPC and HHPC (Megan Levine / Kim Heaman / Melynda Ziehm) <ul style="list-style-type: none"> ○ Kim: The ribbons and flights were much higher than expected. Felt very supported and members/volunteers/staff were all incredible. HHPC is very willing to do it again. ○ Melynda: Original budget was expected to have a gain, but the expenses related to inflation were difficult to predict.

	<ul style="list-style-type: none"> ○ Megan: First year hosting, and did our best given a lack of experience. Lacked volunteers because they were actually participants. RLPC may be willing to coordinate hospitality for dressage rally again. ○ Wendy: Expected a loss of \$350 but actual loss was nearly \$1600. Had a successful weekend with good participation. ○ Perpetual Trophies: Please plan to bring these to the Quiz Rally or the Spring Meeting so it is easier for organizers to have these for the rally. We should have a regional officer manage the coordination and delivery of these awards. <ul style="list-style-type: none"> ▪ SJ Overall – HHPC ▪ HM Golden Pitchfork – HHPC ▪ David Kitts Memorial Trophy (Plate) - Hayley Ackley ▪ Dressage – MHII ▪ Individual Dressage Trophy – Annabelle Keller ● Tetrathlon Camp – PPC (Ginger Wisseman) <ul style="list-style-type: none"> ○ Good participation from multiple clubs. ● Tetrathlon Rally – PPC (Ginger Wisseman) <ul style="list-style-type: none"> ○ Lacking participation and because the club could not operate this rally at a loss, we had to change this rally from standard qualifying to a modified rally. ○ Only 3 members (1 club) outside of Pierport participated. ● <u>Championships</u> – GLR (Wendy Willford / Kim Heaman / Melynda Ziehm) <ul style="list-style-type: none"> ○ Silver Snaffles, Highland Hill, and Traverse Bay attended. ○ Kim: Champs East was an outstanding experience. For the participants to do so well, really speaks to our region’s preparation. If anyone would like to find out about Tryon and the expense of going, please reach out to Kim, she is very willing to share. ● D Rally – SSPC (Julie Graber) <ul style="list-style-type: none"> ○ One participant (Foxwood) outside of Silver Snaffles members. ○ Ran as a combined test. ○ Really fun and a great prep for members able to go to Mega Rally. ○ Candy: Really appreciated D-level activities for our members, and would love to participate again. ● HM Rally – SSPC (Julie Graber) <ul style="list-style-type: none"> ○ Great prep for AHMJ’s and apprentices. ○ Plan to hold earlier in the year in 2023 to help prepare for rallies.
10:30	<u>National Certification Achievements</u> (Wendy Willford)
	10-minute break
10:50	<u>Committee Report — JLC</u> <ul style="list-style-type: none"> ● Review of JLC 2022-2023 Officers ● Miriam Graber – Outgoing President <ul style="list-style-type: none"> ○ Thanks so much to Miriam for your contribution to the region and the JLC. ● Hannah Fountain – Outgoing Vice President and Incoming President

- Hannah Willford – Outgoing Treasurer and Incoming Vice President
- Moriah Orlando – Secretary
- Carolyn Wolf – Incoming Treasurer
- Finley Siegel – Nominating Committee
- Rachel Apley – Nominating Committee
- 2022 Review and Plans for 2023
- Discussed activities: Eventing Rally, Tet Camp, UL Clinic in June with Nancy Grout, Mega Rally (please adjust the turnout times/ride times to coordinate together), D-Event Derby (need more participation from the region), UL Camp w/Cheri Gable.
- Fundraisers: Quiz Rally competitor party (JLC rent out a cabana on Friday), Raffle Baskets
- Instruction: Instructional Clinic for D's (either rally prep or testing prep)
- Scholarship: One for local certification and one for national certification – essay style, expect more details to be shared.

New Business

2023 Calendar of Regional Events (Wendy Willford)

- Plan to have 2 primary regional calendars – one for regionally sponsored activities and one for club sponsored activities. It is housed on the region's website.
- Discussion about the requirement to apply to Championships within the Great Lakes Region. Consider the timeframe required to get shirts, saddle pad, etc... We also discussed the amount the region is spending and may need to push more toward a fundraising effort to cover costs.
- Entry forms for regional rallies need to include if a member is attempting to qualify for Championships.
- **2023 Annual Meeting with budget approval (Wendy Willford)**
 - Proposal to approve the 2023 Annual Meeting budget with a loss of \$3565 to include 4 in-person GLR board attendees and 3 virtual GLR board attendees.
 - Proposed by Wendy, seconded by Ginger
 - Discussion: If not covering flights, plan to offset mileage?
 - Amend the proposal to also change the flights to transportation in the budget.
 - Amended by Wendy, seconded by Brenda
 - Vote: Pass
- **Quiz Rally / Spring RC Meeting with budget approval (TBPC)**
 - Proposal to approve the 2023 Quiz Rally budget with a gain of \$940. Budget includes an entry fee of \$65 per competitor, and an expected number of competitors to be 80.
 - Proposed by Jen, seconded by Candy
 - Discussion: None
 - Vote: Pass
- **Quiz Silent Auction / Tack Sale / Art & Poetry Contest**
 - Silent Auction sourced by clubs and outside sources. Clubs, please consider bringing rally kit items to support our Silent Auction theme.
 - No tack sale at this time, but would like to see this done with a different activity.
 - Art & Poetry Contest will still be taking place.

11:30

<p>12:00</p>	<p><u>Additional New Business</u></p> <ul style="list-style-type: none"> • <u>2023 Calendar of Club Events</u> (Ginger Wisseman) • Rally Season (Wendy Willford) • Choose your own rally – Need to have a Q&A with Ray Birr to help iron out details and figure out best practices. • Pros: One chief (Stefanie Infante has been chief this in the past and is willing), one venue (Revel Run?), one date: Could help with expenses. Still requires three discipline organizers. Not a festival year so it may be a good time to give this format a try. Haul-in Friday, Rally Sat/Sun. • Cons: Horse isn't sound, child is sick, if you miss out on this one date, there are no more options. • Other options: Combine with other shows to decrease cost/risk. • <u>Club/Center Roles</u> (Wendy Willford) • We really need the volunteers from our clubs to follow through on commitments so that the board does not waste so much time/energy following up. • How to "Camp" in 2023 (Kerry McKinley/Wendy Willford) • There is concern with participation and volunteer commitment to host a regional camp. • 2025 Annual Meeting (Wendy Willford/Kerry McKinley)
<p>12:50</p>	<p><u>2023 Budget (USPC Annual Fund)</u> – Melynda Ziehm</p> <ul style="list-style-type: none"> • Proposal to accept the 2023 Budget with an expected loss of less than \$100. This budget includes line items for Administration, Annual Meeting, Certifications, Championships, Fundraising, Instruction, Dues, and Rallies. <ul style="list-style-type: none"> ○ Proposed by Melynda, seconded by Brenda ○ Discussion: None ○ Vote: Pass
<p>12:45</p>	<p>Nominating Committee Chair presents 2023 Slate of GLR Officers for Election Stephanie Wolf – Chair of Nominating Committee Slate Presentation:</p> <ul style="list-style-type: none"> • RS: Wendy Wilford • Vice RS: Jen Wolf (administration focus) • Vice RS: Alex Clay (certification/instruction focus) • Vice RS: Amy Koepke (rally/compliance/nominating committee focus) • RIC: Kerry McKinley • HMO: Ginger Wisseman • Secretary: Amy Fidler • Treasurer: Melynda Ziehm • No nominations from the floor. • Proposal to accept the slate as presented above. <ul style="list-style-type: none"> ○ Proposed by Wendy, seconded by Melynda ○ Discussion: None ○ Vote: Pass

12:55	<p>Approval of exemption for RS or VRS to also be a DC or Jt. DC (if applicable)</p> <ul style="list-style-type: none"> • Proposal to approve Amy Koepke will receive an approval of exemption for RS or VRS to also be a DC or Jt. DC <ul style="list-style-type: none"> ○ Proposed by Wendy, seconded by Jen ○ Discussion: None ○ Vote: Pass
1:00	<p>Announce appointed positions (JLC Liaison, Technical Admin)</p> <ul style="list-style-type: none"> • JLC Liaison – Stefanie Wolf • Technical Admin – Lorri Witkowski
1:05	<p>Recognition of volunteers – exiting board members</p> <ul style="list-style-type: none"> • Alysia, Monica, Linda, and Brenda: We will miss you on the board, and a huge thank you for your love, compassion, and commitment to this region.
1:10	<p><u>Reminders</u></p> <ul style="list-style-type: none"> • USPC Annual Meeting in St. Louis, MO – Jan 18-22, 2023 (in-person & virtual) • Club reports due to USPC by November 15th and please donate to the Annual Fund! <ul style="list-style-type: none"> ○ We are currently in 5th place for regional donations. • Background checks and trainings due ASAP for incoming leaders as well as adult members (18+ SafeSport / 21+ background checks) • 2022 > 2023 Officer Transitions (set up outgoing DCs/Treasurers as volunteers) <ul style="list-style-type: none"> ○ Super important to allow for good crossover communication.
1:15	<p>Announcements from the floor</p> <ul style="list-style-type: none"> • If you are struggling with technology issues with the Microsoft 365 emails & Share Point, please reach out to Lorri on a case-by-case business. • Research Fair: Any pony club member (can be individual or group) can participate. It is similar to a science fair. There are a couple categories (research and literary review). Please support our members as they participate and follow-up with any surveys that are sent out. • Ribbons from Pierport will be available to support rallies for the region.
1:30	<p>Adjournment</p> <p>Proposal to adjourn the fall regional council meeting at 1:34pm</p> <ul style="list-style-type: none"> • Proposed by Wendy, seconded by Candy

Green items are voting items